



# MEETING MINUTES

ISSUE DATE 11/7/16

## MEETING INFORMATION

MEETING DATE 11/4/16 MEETING TIME 10:00 a.m.

MEETING NAME Core Committee Meeting #1 MEETING LOCATION MHS - Team Room

PROJECT NAME Marshalltown High School Addition - Gym and Wrestling

FEH PROJECT NUMBER 2016316

MINUTES PREPARED BY Gary Schulte

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input type="checkbox"/> Theron Schutte	MCSO Superintendent of schools		
<input type="checkbox"/> Brian Bartz	MCSO Director Business Operations		
<input type="checkbox"/> Brett Purvis	MCSO Facilities		
<input type="checkbox"/> Janelle Carter	MCSO Board Member		
<input type="checkbox"/> Ross Harris	MCSO Board Member		
<input type="checkbox"/> Eldon	MCSO Facilities		
<input type="checkbox"/> Heather Van Buren	Community Fundraisers		
<input type="checkbox"/> Rollie Ackerman	MCSO Athletic Director		
<input type="checkbox"/> Gary Schaudt	Community Fundraiser		
<input type="checkbox"/> Scott Smith	MCSO Basketball Coach		
<input type="checkbox"/> Mike Mann	MCSO Wrestling Coach		
<input type="checkbox"/> Justin Nickel	Public Works Dir. City Engineer	641-754-5734	
<input type="checkbox"/> Kevin Eipperle	FEH DESIGN	563-583-4900	kevine@fehdesign.com
<input type="checkbox"/> Denny Sharp	FEH DESIGN	515-288-2000	dennys@fehdesign.com
<input type="checkbox"/> Gary Schulte	FEH DESIGN	563-583-4900	garys@fehdesign.com

DISTRIBUTION Attendees through Superintendent

PURPOSE Meet coaching staff and review site options

## DISCUSSION

The following items were discussed at the meeting:

1. The Goals for Success were reviewed with no changes being made. See the attached document for a listing of the goals.
2. The Basketball Coach, Scott Smith, joined the group and expressed his desires for the new addition. The following items were mentioned or discussed:
  - a. Ideally the new addition would be able to serve the needs of both the school and the community.
  - b. The auxiliary gym should have seating for 250 to 300 all on one side with team benches on the other.
  - c. A curtain would be nice for separating the auxiliary cross courts.
  - d. It would be nice to have simple locker rooms with a couple of showers and toilets.
  - e. Storage is needed for equipment; volley ball standards, carts, balls, cones.
  - f. An official's space similar to what was added for the round building would be nice. The new one is probably enough.



- g. Two scoreboards would be nice along with a scorer's table. It would be wireless but needs power.
  - h. The question was asked about the type of gym floor and a crossing pattern for the subfloor was mentioned. Glascock and Philips were mentioned.
  - i. The topic was raised about the option of a batting cage and a turf mat so both baseball and golf could utilize the cage for practice. This will be considered as a possibility.
  - j. Options for volleyball standards were mentioned and it was agreed that floor sleeves would be the best choice.
  - k. Gym lighting should be LED.
  - l. They have to use two facilities for basketball across town because there are six games on basketball game night.
  - m. Acoustics is bad in the Miller gymnasium. They want to make sure this is much better.
  - n. Wall mats should be new.
  - o. There should be six retractable backstops.
3. The Wrestling Coach, Mike Mann, joined the group and expressed his desires for the new addition. The following items were mentioned or discussed.
- a. Three mats are needed to handle the students they currently have on the team. Three 42'x42' mats is really the 4A school standard.
  - b. Currently they do not have border pads but they should.
  - c. In addition to the mats they need sufficient space for bikes, dumbbells, ladder rack and drill dummies. They currently have one wall mounted dummy and they could really use a total of three.
  - d. Walls need to be padded.
  - e. The space should have its own temperature control so they can set the room to 80 to 83 degrees for short periods of time.
  - f. A small set of bleachers for 25 to 50 would be nice.
  - g. A television that can be located near the mats for videos and training. Mike has provided a TV but connections would be needed.
  - h. Wall time clocks, one for each mat, at a minimum would be nice and even better would be a clock with a scoreboard.
  - i. Odor and humidity need to be controlled, especially if the space gets used by others.
  - j. A wood subfloor with ventilation.
  - k. A sound system, preferably one that would be iPod ready.
  - l. A small training room would be ideal with ice available.
  - m. Equipment storage with water access to allow for cleaning of mats. A mop sink would be best.
  - n. Wrestling mats were mentioned as well as providers like Resilite and Dollumar. Marshalltown currently have some Dollumar mats. The option of Velcro versus Zip-lock connections were mentioned.
  - o. A small office or a place for a desk is needed.
  - p. It would be nice if the space could be used by community groups: wrestling, marshal arts, etc.
  - q. Mike reported that Waukee has about 20' of width along the three mats for many of the items mentioned above.
  - r. A small storage areas needed for headgear, knee pads, mat cleaning supplies, mop, .
  - s. A close water fountain is needed.
4. The remainder of the meeting was spent reviewing the eleven different site options that were developed by FEH DESIGN. Eight more options were developed during the meeting. The pros and cons for each were discussed and expanded. With the completion of the pros and cons a number of options were eliminated, especially anything in the area of the road way. Any options with relocation of the street were eliminated as an option. After the initial round of elimination and some further discussion everyone voted on which options they prefer from the remaining seven options.
- a. The group walked the building and specifically looked at the band and music area as a possible wrestling room use. This would mean constructing new band and music spaces. The fundraising will not cover this project and it will cost more. It was determined that three wrestling mats will not fit in the area.
  - b. Options A (9), E (3), G (1), I (1), M (6) & N (1) all received votes. Budget opinions will be developed for each of these options and utilized to select a final option at the next meeting on Nov. 21.
  - c. The Director of public works reported it would be a bad idea to infill the ravine to the east of the parking lot and place a building on it.
  - d. The Director of Public Works reported that the school district has an agreement with the City to install storm sewer pipe for about 1,00 feet around the practice fields to better control storm water away from neighboring properties.



He provided some development drawings and a budget opinion that had been drafted previously for the work. It is to be included in the project scope.

- e. It was requested that the north window wall be replaced as a part of this project.
- 5. The next meeting is scheduled for Nov. 21 at 10:00 AM in the Team Room.
- 6. Assignments:
  - a. FEH DESIGN:
    - i. Refine the six voted option plans.
    - ii. Develop the meeting minutes.
    - iii. Develop budget opinions for the six options that received support.
    - iv. Finalize the agreement.
    - v. Investigate the site utility impact of the options.
    - vi. Develop a space needs program listing summary.
    - vii. Update the agenda for the next meeting.
  - b. Dr. Schutte
    - i. Email minutes to the committee.
    - ii. Recruit community theater members for the next meeting.
    - iii. Think about the participants to engage during the design workshop on Nov. 30 & Dec. 1.
  - c. Brett Purvis
    - i. Locate the specification manual from phase 1.
    - ii. Locate the Geotechnical report from phase 1.
    - iii. Think about the materials preferred for low maintenance and durability for the facility.
  - d. Rollie Ackerman
    - i. Locate the wood gymnasium flooring system information for the recent floor replacement.
  - e. Justin Nickel
    - i. Provide electronic version of the storm sewer project.
  - f. unassigned

*This is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued.*

**ATTACHMENTS**      Goals for Success; Site Options **with voting numbers.**