

## NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN: Sealed bids will be received by the Board Secretary of the Marshalltown Community School District at the Administration Building, Room 317 of the Marshalltown Community School District before 3:30 CST (according to the designated clock in the Administrative Building) on the 17<sup>th</sup> day of August, 2017, for the following public improvements:

### Marshalltown High School Gymnasium and Wrestling Addition

Bids shall be received for the project which consists of a gymnasium and wrestling room addition of approximately 35,000 square feet and other construction activities as required by the contract documents. The project is located at 1602 S 2<sup>nd</sup> Ave, Marshalltown, IA 50158.

[hereinafter "Project"]

Bids for the Project will be publicly opened and read aloud after 3:30 o'clock p.m. CST on August 17, 2017 at the Central Administration Building, Room 317 of the Marshalltown Community School District, 1002 S 3<sup>rd</sup> Ave, Marshalltown, IA 50158. All interested parties are invited to attend. Bids received after the bid time will not be opened. It shall be the sole responsibility of the bidder to take all actions necessary to ensure bids are received at the time and location specified in the Notice to Bidders.

Printed Procurement and Contracting Documents are currently available by contacting FEH Design, 951 Main Street, Dubuque, Iowa 52001 or Beeline + Blue, 2507 Ingersoll Avenue, Des Moines, IA 50312. Documents will be provided to prime bidders only; only complete sets of documents will be issued. A deposit of \$100.00 per set is required, which will be refunded upon return of the documents, in good and reusable condition, within fourteen (14) days after the award of the Project. If you provided a deposit from the first bid, and it has not yet been returned to you, you may pick up this revised bid set against that same deposit.

Members of Associated Builders and Contractors of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the ABC of Iowa. Members of Master Builders of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the Master Builders of Iowa.

Online Procurement and Contracting Documents are available after July 19, 2017 by contacting FEH Design, 951 Main Street, Dubuque, Iowa 52001 or Beeline + Blue, 2507 Ingersoll Avenue, Des Moines, IA 50312. Online access will be provided to all registered bidders and suppliers.

Viewing Procurement and Contracting Documents are available after July 19, 2017 at the locations below:

1. Master Builders of Iowa, 221 Park Street, Box 695, Des Moines, IA 50303.
2. Norther Iowa Builders Exchange, 9 North Federal Avenue, Mason City, IA 50401.

3. Construction Update Plan Room, 645 32<sup>nd</sup> Avenue SW, Suite C, Cedar Rapids, IA 52404.
4. Construction Update Plan Room, 1406 Central, Fort Dodge, IA 50501.
5. Construction Update Plan Room, 612 Mulberry Street, Waterloo, IA 50703.
6. Marshalltown Construction Bureau, 709 South Center, PO Box 1000, Marshalltown, IA 50158.
7. Sioux City Construction League, 3900 Stadium Dr., Sioux City, IA 51106.
8. Omaha Builders Exchange, 4255 S. 94<sup>th</sup> Street, Omaha, NE 68127.
9. Lincoln Builders Bureau, 5910 S. 58<sup>th</sup> Street, Suite C, Lincoln, NE 68516.
10. Minneapolis Builders Exchange, 1123 Glenwood Ave. Minneapolis, MN 55405.
11. Illowa Builders Exchange, Inc., 520 24<sup>th</sup> Street, P.O. Box 4930, Rock Island, IL 61201.
12. MCSD Buildings and Grounds, 1002 S 3<sup>rd</sup> Avenue, Marshalltown, IA 50158.

A pre-bid conference for all bidders will be held at the Marshalltown High School Round House Team Room on August 3, 2017 at 3:00 CST. Prospective prime bidders are requested, but not required to attend. Architect will provide responses at pre-bid conference to bidders' questions received up to two business days prior to the conference.

The Project shall be bid as a single prime contract for a single stipulated sum bid. The Project will commence upon a Notice to Proceed or as soon after the award that the contract, bond documents and insurance are received from the contractor and reviewed for compliance with the bid specifications. The expected Substantial Completion date is September 28, 2018 and the final completion date for the Project is October 14, 2018.

Bids must be submitted on the approved bid form available in the Bidding Documents. No oral, facsimile, telegraphic or telephonic bids or modifications will be considered.

Bidders will be required to provide a security deposit, in the form of an approved Bid Bond, cashiers or certified check, or certified share draft in the amount of five percent (5%) of the amount of the bid, in a separate attached envelope. Bid security shall be made payable to the Marshalltown Community School District.

Should the successful bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of sixty (60) calendar days after the date and hour set for opening of bids.

Consideration of the bids received and the award of contracts or other action may be made by the Board of Education of the Marshalltown Community School District upon the proposals received in accordance with the law and the plans and specifications at its meeting to be at 5:00 p.m. CST on August 21, 2017, in the Central Administration Building of the Marshalltown Community School District located at 1002 S 3<sup>rd</sup> Ave, Marshalltown, IA 50158.

The Board of Education may make the contract award to the lowest responsive, responsible bidder meeting specifications. The right is reserved to reject any or all bids, or any part thereof, and to waive informalities as allowed by law, and to enter into such contract or contracts as shall be deemed in the best interests of the Marshalltown Community School District.

The successful Bidder will be required to furnish a Performance Bond and Labor and Material Payment Bond both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

All bidders must provide a statement regarding the bidder's resident status. This statement shall be on the Bidder Status Form designated by the Iowa Department of Labor commissioner and available online. The statement must be signed by an authorized representative of the bidder. Failure by any bidder to provide a completed statement with its bid may result in the Board of Education rejecting the bid as non-responsive.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

All bids will be governed by applicable provisions in the Iowa Code and Marshalltown Community School District Board Policies.

\_\_\_\_\_, Secretary of the Board  
Marshalltown Community School District