

Board of Directors

Series 200

Policy Title Agenda and Order of Regular Business Meetings

Code No. 204.9

The Superintendent of Schools shall submit to the Board of Directors for its consideration, at least two days before a regular meeting, an agenda which shall set forth the order of business for that meeting.

The agenda packet shall include supporting data for the suggested items of business together with recommendations of the Superintendent, or recommendations from staff members designated.

The order of business at all meetings insofar as practicable except as otherwise directed by the Board or by its President when not objected to shall be as follows:

1. Meeting called to order by the President.
2. Special items such as bid openings and public hearings may be included next.
3. Consent Agenda - These items will be considered as one. The items may include minutes, committee reports, open enrollment, personnel, enrollment, and current bills.

"Policy;" "Buildings, Grounds, and Transportation;" "Finance;" "Education;" "Technology;" and "Activities" will be arranged on the agenda according to need.

In addition, a "Miscellaneous" category will include communications to the Board, announcements, evaluation, and adjournment. Persons wishing to make presentations to the Board will appear under "Communications" or as special items. Unless the Board decides otherwise, such presentations must be presented to the Superintendent five days before the meeting so the item may appear on the agenda.

Adopted: July 8, 1971

Legal Reference: (Code of Iowa)

Reviewed: August 3, 2015
August 1, 2016

Cross Reference:

Amended: January 9, 1989
January 13, 1997
January 26, 1998
January 25, 1999
September 24, 2007