

Board of Directors

Series 200

Policy Title: Notice of Board Meetings

Code No. 210.5

Page 1 of 1

Public notice will be given for meetings and work sessions held by the board. Public notice will indicate the time, place, date and tentative agenda of board meetings. The public notice will be posted on the bulletin board or another prominent place clearly designated for posting agendas in the central administration office at least 1 day before it is scheduled, but, at the minimum, twenty-four hours notice needs to be given.

A copy of the public notice will be provided to those who have filed a request for notice with the secretary. A copy of the public notice will also be accessible to employees and students.

In the case of special meetings, public notice will be given in the same manner as for a regular meeting unless it is an emergency meeting. In that case, public notice of the meeting will be given as soon as practical and possible in light of the situation. The media and others who have requested notice will be notified of the emergency meeting. Attendance at a special meeting or emergency meeting by the media or board members will constitute a waiver of notice.

It is the responsibility of the board secretary to give public notice of board meetings and work sessions.

Adopted: Fall 1969

Legal Reference: (Code of Iowa)
Iowa Code -- 21.2-4;279.1,.2
1952 Op. Att'y Gen.133.

Reviewed: June 18, 2007
September 10, 2012
August 1, 2016

Cross Reference: IASB:
210 Board of Directors Meetings
210.8 Board Meeting Agenda

Amended: February 21, 2005
May 4, 2020