

Personnel

Series 400

Policy Title Licensed Employee Individual Contracts

Code No. 405.3

The board will enter into a written contract with licensed employees, other than administrators, employed on a regular basis. Each contract will be for a period of not more than one year.

It is the responsibility of the superintendent to complete the contracts for licensed employees and present them to the board for approval. The contracts, after being signed by the board president, are returned to the superintendent. The superintendent will obtain the employee's signature. After being signed, the contract is filed with the board secretary.

Adopted: Fall 1969

Legal Reference: (Code of Iowa)

Reviewed: March 17, 2008  
March 18, 2013  
April 17, 2017

Harris v. Manning Independent School District of Manning,  
245 Iowa 1295, 66 N.W.2d 438 (1954).  
Shackelford v. District Township of Beaver, Polk County,  
203 Iowa 243, 212 N.W. 467 (1927).

Amended: January 25, 1999  
May 22, 2000  
April 7, 2008  
April 1, 2013

Burkhead v. Independent School District of Independence,  
107 Iowa 29, 77 N.W. 491 (1898).  
Iowa Code chs. 20; 279 (2013).

Cross Reference: 405.2 - Qualifications, Recruitment, Selection  
405.4 - Continuing Contracts  
407 - Termination of Employment