

## Students

Series 500

Policy Title Private Activity Camps Regulation

Code No. 504.8-R

To align with financial requirements for the district, private camp sponsors who wish to hold camps on Marshalltown Community School District facilities are required to comply with the following regulations:

1. Proof of liability insurance is required.
2. A signed rental agreement with the district must be made with the Athletic/Activities Director of the specific facility to be used.
3. Use of district supplies is not allowed (paper, copiers, letters, stamps, etc.).
4. Registration forms can be made available at the school, but all money (cash, checks, etc.) cannot be mailed or returned to the school; checks should not be written payable to the school. Information regarding the camp director's or the organization's name must be included on all materials given to students and parents. All information or promotions relating to a private camp must clearly state that the camp is a privately run camp and not a Marshalltown Community School District event.
5. Use of and reference to the "Marshalltown" school or use of the school logo is prohibited. (Can say "Bobcat \_\_\_\_\_ camp")
6. All transportation must be paid by the privately-sponsoring individual or organization.

Adopted: February 16, 2009  
Reviewed: January 20, 2014

Legal Reference: (Code of Iowa)

Amended: March 19, 2018

Cross Reference: