

Students

Series 500

Policy Title : Student Directory Information

Code No. 506.2

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Student directory information is designed to be used internally within the school district. Directory information is information contained in the education records of a student that would not generally be considered harmful or an invasion of privacy if disclosed. The district may disclose "directory information" to third parties without consent if it has given public notice of the types of information which it has designated as "directory information," the parent's or eligible student's right to restrict the disclosure of such information, and the period of time within which a parent or eligible student has to notify the school in writing that he or she does not want any or all of those types of information designated as "directory information." The district has designated the following as "directory information":

For elementary students, directory information consists of the following: the student's name, grade level, participation in officially recognized activities and sports, special recognition of awards received and a photograph or other likeness of the student.

For middle school and high school students, directory information consists of the following: the student's name, grade level, date of birth, name of parent or guardian, participation in officially recognized activities or sports, weight and height of members of athletic teams, special recognition or awards received and a photograph or other likeness of the students.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and have the opportunity to deny the inclusion of their child's information in the directory or in the general information about the students.

It is the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents.

Adopted: July 14, 2008

Reviewed: April 4, 2014

Amended: June 4, 2018

Cross Reference: 504-Student Activities

506 Student Records

903.2 Public Examination of School District Records

Legal Reference: (Code of Iowa)

20 U.S.C. § 1232g.

34 C.F.R. § 99..

Iowa Code § 22; 622.10.

281 I.A.C. 12.3(4); 41.

1980 Op. Att'y Gen. 720.