

Education Program

Series 600

Policy Title Student Field Trips and Excursions Regulation

Code No. 606.5-R1

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Field trips within Iowa are subject to the approval of the building principal in advance of the trip. The Director of Transportation may deny school transportation for such trips if school owned vehicles and/or operators are not available. Commercial transportation for such trips may be possible under special circumstances with the approval of the building principal.

Trips within the state involving overnight accommodation for pupils other than their regular residence must receive special approval by the building principal.

**OUT-OF-STATE TRIPS**

Field trips outside the State of Iowa will require the approval of the Board of Directors. Approval shall include the itinerary, transportation arrangements, supervisory arrangement, and a statement of educational purpose. Applications for such approval shall be in written form including a description of the items above and shall be submitted first to the building principal. A fee waiver procedure following Policy 503.3 is required for all trip fees.

Adopted: Fall, 1969

Legal Reference: (Code of Iowa)

Reviewed: June 16, 2014

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Amended: February 13, 1989

January 14, 1991

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May 22, 2000

October 5, 2009

Cross Reference: