



District Administration  
Office  
1002 South 3rd Avenue  
Marshalltown, Iowa 50158  
Phone 641.754.100  
Fax 641.754.1003  
[www.marshalltown.k12.ia.us](http://www.marshalltown.k12.ia.us)

**MARSHALLTOWN COMMUNITY SCHOOL DISTRICT  
Request for Proposal  
Acer Chromebooks**

**Proposals are due at 2:00 p.m. CST on May 27, 2019. Documentation for all options must be included with the proposal in order for the proposal to be considered.**

**Please email your quotation to the below email address. DO NOT SEND YOUR QUOTE DIRECTLY TO A DISTRICT EMPLOYEE'S EMAIL.**

**[sealedbid@marshalltown.k12.ia.us](mailto:sealedbid@marshalltown.k12.ia.us)**

**All proposals should contain the subject line “MCSD - 2019-2020 Acer Chromebook proposal bid.” Late proposals will not be accepted. Faxed proposals will not be accepted.**

Contingent award of Proposal for Chromebooks equipment will be made by the Superintendent of the MARSHALLTOWN COMMUNITY SCHOOL DISTRICT.

Questions regarding the proposal process should be directed to the Director of Technology. Value added resellers must base their proposal on the specifications listed and may explain pricing in their proposal document.

**Contact Information:**

Josh Wesley – Director of Technology  
MARSHALLTOWN COMMUNITY SCHOOL DISTRICT – Central Office  
1002 South 3rd Avenue  
Marshalltown, Iowa 50158  
[jwesley@marshalltown.k12.ia.us](mailto:jwesley@marshalltown.k12.ia.us)  
(641)754-1000 Ext. 1396

**District Profile:**

MARSHALLTOWN COMMUNITY SCHOOL DISTRICT (MCSD), includes six elementary buildings, one intermediate building, one middle school building, one high school building, one transportation building, one support services/central administration office building. Regular business hours at all locations are considered to be 7:30 a.m. to 4:30 p.m., Monday through Friday, exclusive of holidays



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observed by the district. There are 5,371 students being served in our District. The District employs approximately 600 regular employees with 379 teachers, 25 administrators, and 200 support personnel. The current total number of nodes on the network is approximately 4,000 with several thousand additional wireless enabled devices expected over the next few years to support a District Issued Device deployment model.

- MCSD is a tax-exempt entity, therefore the project shall be exempt from Iowa State Sales Tax pursuant to Iowa Code Sections 423.3 (3) and 423.3 (80). The owner will provide additional documentation to the successful bidder subsequent to proposal award.
- MCSD reserves the right to accept or reject all or any parts of any proposal, waive minor technicalities and award the proposal that appears to best serve the interest of the District. Please note any irregularities in your proposal.

### **Intent/Purpose:**

This Request For Proposal has been prepared by MCSD, which is seeking **two** proposals for brand new Acer Chromebooks with management licences. Please see *Parts List* table for quantities and specifications. Proposals should include all fees including, shipping, licensing, etc.

### **Bid Requirements**

- Competitive pricing.
- All costs must be listed and priced as detailed individual line items.
- Clearly defined documentation of warranty on parts and services provided.
- Tracking information for all shipped hardware must be provided to the Director of Technology immediately upon shipment with a District delivery guaranteed on July 1st, 2019. Shipments may not arrive prior to this date. Any shipping delays or irregularities should be outlined in the proposal.
- Chromebooks must have 4GB of RAM and at least 32GB SSD.
- Detailed documentation outlining what is covered under the 1 year warranty
- MCSD repairs Chromebooks in-house. Documentation outlining specifics in order to process in and out of warranty repairs is required.
- Current cost of replacement parts

### **Vendor Requirements**

- Vendors must be an authorized reseller of the products that they propose.
- Vendors must list the certifications that they possess that are relevant to the products or work they propose.



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- Vendors may be asked to provide references related to product installation, financial stability, support services and/or understanding of educational computing needs.

### **Selection Criteria**

1. Alternatives, variations and exceptions must be clearly stated.
2. The district reserves the right to consider proposals based on their relative merit, risk and value to our school district.
3. The district reserves right to negotiate with any vendor. The successful vendors may be asked to participate in negotiations and be asked to make revisions to their proposals based on these negotiations.
4. The district reserves the right to cancel in part or in full, this RFP if it is in the best interest of our students.
5. This RFP does not commit us to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services or equipment.
6. Where the quantity purchased affects the price per unit, the vendor is to indicate the price break points in relation to the number of units.
7. The vendor's proposal will indicate the product's availability and a delivery timetable.
8. All bids must be itemized and include the per unit and total extended cost of items. Any and all delivery, shipping, and insurance charges must also be listed.
9. In submitting a bid, each vendor represents that they have read and understand these requirements.

### **Parts Table**

#### **Acer C733**

- Intel® Celeron® N3350 1.1 GHz; Dual-core
- Memory LPDDR4 4 GB (standard)
- Storage 32 GB flash drive
- Screen 11.6"
- HD (1366 x 768) resolution
- Graphics Intel® HD Graphics 600
- Connectivity 802.11ac wireless LAN
- Built in webcam
- Two speakers
- 4x USB Ports
- 3-cell 3920 mAh Li-ion
- Battery Life 12 hours



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- 11.9" x 8.2" x 0.8"
- 2.76 lb
- **Minimum of one year warranty**

#### Acer R752TN

- Intel® Celeron® N4000 Processor (1.10GHz Dual-core)
- 11.6" HD LCD (1366 x 768) with built in digitizer
- Intel® HD Graphics 600
- Up to 10 hrs runtime on battery
- 720p HD forward and **“world” facing cameras**
- Microphone
- WACOM pen included
- 4 GB LPDDR4
- 32 GB eMMC
- USB-C
- USB 3.0
- Audio combo jack
- Intel® Dual Band AC wireless
- Bluetooth® 4.2
- 296 mm x 206 mm x 20.90 mm
- 2.78 lbs
- **Minimum of one year warranty**



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**Quantities**

<b>PROPOSAL 1</b>		
<b>Item</b>	<b>Description</b>	<b>Quantity</b>
Acer C733	New Acer C733 Chromebook with 4gb of RAM and 32gb SSD	1605
Google Chrome Device Management License	Google Chrome Device Management License	1605

<b>PROPOSAL 2</b>		
<b>Item</b>	<b>Description</b>	<b>Quantity</b>
Acer C733	New Acer C733 Chromebook with 4gb of RAM and 32gb SSD	1175
Acer R752TN	New Acer R752TN Chromebook with 4gb of RAM and 32gb SSD	430
Google Chrome Device Management License	Google Chrome Device Management License	1605