

Personnel

Series 400

Policy Title Classified Staff-Professional Development Leave

Code No. 415.4

All classified employees are encouraged to continue to grow in their profession by attending classes and conferences, continuing their education, and participating in other professional activities.

It is within the discretion of the superintendent or designee to grant professional development purposes leave. The leave may be denied on the day before or after a vacation or holiday, on special days when services are needed, when it would cause undue interruption of the education program and school district operations, or for other reasons deemed relevant by the superintendent.

The District will develop a plan for classified staff professional development consistent with the District Comprehensive School Improvement Plan. The budget will include funds for classified staff professional development.

Adopted: December 20, 1988

Legal Reference: (Code of Iowa)

Reviewed: October 6, 2008
September 23, 2013

279.8

281 Iowa Admin. Code 12.7

Amended: November 3, 2008
October 16, 2017

Cross Reference: 312.3 Administrative Personnel-Compensation/Benefits
406.3 Licensed Employee– Professional Growth