

School/Community Relations

Series 900

Policy Title: Use of School Facilities-Rental Contract

Code No. 905.1-E1

Marshalltown Community School District
USE OF SCHOOL FACILITIES – RENTAL CONTRACT

THIS AGREEMENT made and entered into this _____ day of _____, 20____, by and
Between the Marshalltown Community School District and _____, the renter.

Event

Date and Time of Event

Person in Charge

Phone #

Address

Building Requested

WITNESSED: That the District for and in consideration of the payments herein agreed upon
hereby agrees to rent to _____.

Building Rental:

Room Rental \$ _____
Gym \$ _____
Auditorium \$ _____
Swimming Pool \$ _____
Other Facility \$ _____
Building Rental Fee \$ _____
Additional heat/cooling charges \$ _____

District Personnel:

Normal Custodial Hours (Est.) \$ _____
Overtime Custodial Hours: \$ _____
Supervisory Fee \$ _____
(Determined at conclusion of
Event at actual cost)

Total Estimated Charges \$ _____

NOTE: Total Building Rental Fee to be paid in advance of use and to be made payable to Marshalltown Community School District at 1002 S 3 rd Ave. Any additional charges are to be paid at the conclusion of the event.

The renter agrees to be liable for any and all loss, damage or injury sustained by any person or property whatever by reason of the act or omission of the renter or use by the renter of the facility.

School policies and rules will be observed at all times. **NO SMOKING, ALCOHOLIC BEVERAGES, OR UNAUTHORIZED CONTROLLED SUBSTANCES WILL BE ALLOWED.** The renter is responsible for abiding by restrictions regarding sex offenders on school property. All aspects of the renter's activities at the facility are the responsibility of the renter. Certified lifeguard must be on duty for use of pool.

No street shoes will be worn on playing surface of gymnasium floors. When playing basketball, **NO DUNKING IS ALLOWED.** Spectators shall not be in attendance in the gymnasium or pool areas unless permission is granted by the Athletic Director. The person making application for use of the facility, individually, and the organization represented thereby, agree, jointly and severally, to (a) accept full responsibility for all damage done to or loss of property and equipment of the district and to reimburse the district in full for any such damage or loss, in addition to payment of the Rental Fee and other charges specified above, and (b) indemnify and hold harmless the district as stated in the Indemnity and Liability Insurance Agreement, which is incorporated herein.

The renter hereby agrees to comply with all state, federal, and local laws and regulations, District policies and rules, and the provisions, schedules and conditions as established by the District's Board of Directors. The District reserves the right to cancel this contract, and return all fees paid in advance, at any time.

IN WITNESS WHEREOF, the parties hereto have affixed their signature on the _____ day of _____, 20__.

Renter

Building Principal/Designee

Custodial Fee Estimate		
_____ hrs @ _____	= \$	_____

Copy: Principal's file
Renter
District Office
Buildings & Grounds

Adopted: Fall, 2001

Reviewed:

Amended: November 8, 2016